

11/20/2025 Unofficial Town of Jacobs meeting minutes.

The meeting was called to order by Chairman Richardson at 6:18pm.

Board Members Present: Chairman Brent Richardson , Supervisor Roger Eder, Supervisor Dennis Walczyk, Treasurer Karen Polencheck, Clerk Kari Schmidt,

Public Present: Cleon Schmidt, Todd Schmidt, Louis Carl

Motion by Supervisor Eder to approve the 10/16/2025 regular Town meeting minutes, seconded by Chairman Richardson. In favor – 3, opposed – 0. Motion carried.

Public comments – Discussion of Bert Schmidt Circle Rd.

Motion by Supervisor Eder, seconded by Supervisor Walczyk to approve the financial reports as presented after review by the board. In favor – 3, opposed – 0. Motion carried.

Loan updates– Accounts receivable are up to date.

New Business:

- A. Building permits – 1 building presented to board for approval. Motion to approve permit by Chairman Richardson, 2nd by Supervisor Walczyk. In favor – 3, opposed – 0. Motion carried.
- B. 2026 Budget approved during special meeting after public hearing
- C. Town dump accessibility options were discussed – will post a No Unauthorized Dumping sign and will allow disposal of bursh/debris on Tuesdays and Saturdays when recycling center is open. Public notice will be posted in paper. Inclement winter weather will prohibit site from being opened as needed. Motion to post restricted hours by Chairman Richardson, seconded by Supervisor Eder. In favor – 3, opposed -0. Motion carried.
- D. Motion to approve town assessor contract for 2026 by Supervisor Eder, 2nd by Supervisor Walczyk. In favor – 3, opposed -0. Motion carried.
- E. Bert Schmidt Circle acquisition from county was discussed. Will gather additional information and revisit at December meeting.
- F. Reviewed new handicap accessibility equipment for voting booths
- G. Motion for acceptance of Early Bird special for Mosquito squad for Marion Park by Chairman Richardson, 2nd by Supervisor Eder. In favor – 3, opposed -0. Motion carried.
- H. Reviewed new Town of Jacobs website with the board.
- I. Motion by Chairman Richardson, seconded by Supervisor Walczyk to go into closed session at 7:13 pm pursuant to WI SS 19.85(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. In favor – 3, opposed – 0. Motion carried.
- J. Motion by Chairman Richardson, seconded by Supervisor Walczyk to reconvene in open session at 8:01pm and act on any closed session items as necessary. In favor – 3, opposed – 0. Motion carried.
- K. Correspondence reviewed as presented to board.
- L. Set December meeting: December 18th, 2025, to follow sanitary district meeting.

December Agenda Items – Bert Schmidt Circle Rd

Motion by Supervisor Eder, seconded by Supervisor Walczyk to pay voucher numbers 35798-35848 in the amount of \$82,102.01. In favor – 3, opposed – 0. Motion carried.

Motion by Chairman Richardson, seconded by Supervisor Eder to adjourn tonight’s meeting at 8:20pm. In favor – 3, opposed – 0. Motion carried.

Minutes as transcribed by Clerk Kari Schmidt.