

## 12/18/2025 Unofficial Town of Jacobs meeting minutes.

The meeting was called to order by Chairman Richardson at 6:09pm.

Board Members Present: Chairman Brent Richardson , Supervisor Roger Eder, Supervisor Dennis Walczyk, Clerk Kari Schmidt. Excused - Treasurer Karen Polencheck

Public Present: John Pankratz, Todd Schmidt

Motion by Supervisor Walczyk to approve the 11/202025 regular Town meeting minutes, seconded by Supervisor Eder. In favor – 3, opposed – 0. Motion carried.

Public comments – where do residents go with the snow and what is the plan for the sidewalks being cleared – added to January agenda

Motion by Chairman Richardson seconded by Supervisor Walczyk to approve the financial reports as presented after review by the board. In favor – 3, opposed – 0. Motion carried.

Loan updates– Accounts receivable are up to date.

New Business:

- A. Demolition permits – 1 presented to board for approval. Motion to approve permit by Chairman Richardson, 2<sup>nd</sup> by Supervisor Walczyk. In favor – 3, opposed – 0. Motion carried.
- B. Town Hall electric upgrade bids presented to board for review. Will reach out for a couple more bids to other companies as well
- C. Would like install additional fire extinguishers at Moarion park – in the pavilion, kiddie car ride and beer garden. Will extend invitation to fair board for January meeting.
- D. Bert Schmidt Circle acquisition from county was discussed. Waiting on information from the county
- E. New time punch system update for the board
- F. Service pricing for John Deere Grader was submitted to the board for review
- G. Motion by Chairman Richardson, seconded by Supervisor Eder to go into closed session at 7:30 pm pursuant to WI SS 19.85(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. In favor – 3, opposed – 0. Motion carried.
- H. Motion by Chairman Richardson, seconded by Supervisor Eder to reconvene in open session at 9:13pm and act on any closed session items as necessary. In favor – 3, opposed – 0. Motion carried.
- I. Motion to approve changes as discussed by board for the 2026 employee handbook by Brent Richardson. Roll Call vote – Chairman Richardson – Y, Supervisor Eder – Y, Supervisor Walczyk – Y.
- J. Correspondence reviewed as presented to board.
- K. Set January meeting: January 15th, 2025, to follow sanitary district meeting.

December Agenda Items – fair board invitation, shoveling sidewalks

Motion by Chairman Richardson seconded by Supervisor Eder to pay voucher numbers 35849-3535889 in the amount of \$24,741.51. In favor – 3, opposed – 0. Motion carried.

Motion by Chairman Richardson, seconded by Supervisor Eder to adjourn tonight's meeting at 9:23PM. In favor – 3, opposed – 0. Motion carried.

Minutes as transcribed by Clerk Kari Schmidt.