

8/14/2025 Unofficial Town of Jacobs meeting minutes.

The meeting was called to order by Chairman Richardson at 7:15pm.

Motion by Chairman Richardson to approve agenda correction as printed in the Glidden Enterprise as 7/13 to be read as 8/13, 2nd by Supervisor Walczyk. In favor – 3, opposed – 0. Motion Carried.

Board Members Present: Chairman Brent Richardson , Supervisor Roger Eder, Supervisor Dennis Walczyk, Treasurer Karen Polencheck, Clerk Kari Schmidt,

Public Present: Todd Schmidt, Lucas Eder, Wayne Pankratz

Motion by Chairman Richardson to approve the 7/16/2025 regular Town meeting minutes, seconded by Supervisor Walczyk. In favor – 3, opposed – 0. Motion carried.

Public comments – Wayne Pankratz as seasonal resident of Glidden and tax payer addressed board in regards to the WRS fund and benefits to employees and tax payers. Also requested to be kept informed of future meetings where WRS fund would be listed as an agenda item.

Motion by Chairman Richardson, seconded by Supervisor Eder to approve the financial reports as presented after review by the board. In favor – 3, opposed – 0. Motion carried.

Loan updates– Accounts receivable are up to date.

Ashland County Board Member Updates: no updates

New Business:

- A. LRIP fund town guidelines due by Oct for road classifications. Kafka documentation reviewed by board for spraying gravel roads. Gordon Lake road speed limit reduction discussed by board.
- B. Building permits – 1 building presented to board for approval. Motion to approve permit by Chairman Richardson, 2nd by Supervisor Walczyk. In favor – 3, opposed – 0. Motion carried.
- C. Foreman's update: mower repaired, grader needs tires and cutting edge, mowing up to date, tarred Lenz Rd, restructured culver on water st with assistance from county
- D. Resolution 290-2025 – Weeping Willow Lane tabled to September meeting
- E. Motion to purchase buddy punch time clock software by Chairman Richardson, 2nd by Supervisor Eder. In favor – 3, opposed -0. Motion carried.
- F. Motion for deed for Mellen Cemetery to be drafted by Chairman Richardson, 2nd by Supervisor Walczyk. In favor – 3, opposed -0. Motion carried.
- G. Thurston alley tabled to September meeting
- H. Public hearing for town dump day will be scheduled for September 25th at 6pm.
- I. Correspondence reviewed by board.
- J. Mount Hope Cemetery donation received from Dona Niemi family presented to board.
- K. Dennis will be mapping out gravel pit for crushing with DNR
- L. GAEMS Update – street dance fundraiser preparations underway
- M. Motion by Chairman Richardson, seconded by Supervisor Eder for the board to convene in closed session pursuant to WI SS 19.85(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. In favor – 3, opposed – 0. Motion carried.
 - Review and update employee handbook.
- N. The board now convenes in closed session at 9:05pm.
- O. Motion by Chairman Richardson, seconded by Supervisor Walczyk to reconvene in open session and act on closed session items as necessary. In favor – 3, opposed – 2. Motion carried.
- P. The board reconvenes in open session at 9:50pm.
- Q. Motion by Chairman Richardson and seconded by Supervisor Eder to make revisions to handbook as presented.

R. Set September meeting: September 18, 2025, to follow sanitary district meeting.

September Agenda Items – Weeping Willow Lane Resolution, City of Mellen deed, Thurston Alley

Motion by Supervisor Walczyk, seconded by Supervisor Eder to pay voucher numbers 35650-35701 in the amount of \$217,613.97. In favor – 3, opposed – 0. Motion carried.

Motion by Chairman Richardson, seconded by Supervisor Walczyk to adjourn tonight's meeting at 10:08pm. In favor – 3, opposed – 0. Motion carried.

Minutes as transcribed by Clerk Kari Schmidt.